

**Complete and return the form on the back or scan the QR code to complete electronically.*

Jefferson Bands and Flag Booster Club (JBBC) Volunteer Information/Form 2023-2024

Given the many performances and fundraising events throughout the year, band families are also expected to support the band program through volunteer hours. Our fundraising events are made possible by the support of all families in the Band program, and the students need our help to keep the program going strong! If a family cannot support the volunteer requirement, there is an option to opt out by making a one-time payment outlined below.

Volunteer Requirements*:

One student: 10 adult hours/family

Two or more students: 15 adult hours/family

Some ways to earn volunteer hours include:

- Attending monthly JBBC meetings
- Annual Bandcake Breakfast
- JBBC Leadership
- Marching Band (6-10 Diner, Photographer, State Fair or U of MN Band Day Chaperone)
- Concerts (usher or ticket sales for the Indoor Concert and Band Concerts)
- JBBC Fundraiser Distributions

*Some volunteer opportunities will involve shadowing the current volunteer for when his/her student will depart the band. This is denoted by an * on the list of opportunities on the back.

Listed on the back of this page are ways you might choose to volunteer and support the JBBC. Please either complete/return this form or complete electronically using the QR code below. If completing this form on paper, please check the box next to the ways you would or might be interested in supporting the JBBC. This is **NOT** a sign-up, but a way for us to plan for volunteers based on your interest. You will be contacted directly by the JBBC volunteer coordinator to sign up for a specific activity and date/time/position if your help is needed. Additionally, when volunteers are needed, emails will be sent out directing interested members to sign up on the JBBC website.

As a reminder, time involved in JBBC meetings or events, or fulfillment of donation requests will count towards volunteer time.



**Go to the back of this page if you are choosing to complete the form on paper.
Your student can return the paper to Mr. Fretland, Mr. Levine, or Mrs. Agre at school.*

Jefferson Bands and Flag Booster Club (JBBC)

Volunteer Information/Form 2023-2024

Parent Name _____ Student Name _____

- 1. **JBBC Leadership:** Vice President; Secretary; Treasurer; *Volunteer Coordinator; Membership; *Friends of the Band and Flags; General Fundraising; *Escrow Fundraising; Website and Social Media Content Manager; Bandcake Breakfast; **Shadows needed for all (*) positions.** *FILLING ONE OF THESE POSITIONS SATISFIES ALL VOLUNTEER REQUIREMENTS FOR YOUR WHOLE FAMILY.*
- 2. **Attend JBBC Meetings:** Either the 1st or 2nd Tuesday of each month at 6:30, usually in the band room, but watch the calendar at <http://www.jeffersonbandboosterclub.com> for monthly details.
- 3. **Escrow Fundraising Distribution:** A variety of dates and times TBD throughout the year. Help with sorting and distribution of escrow fundraising items such as Gertens flowers, Pizza, Butter Braids, etc.
- 4. ***Escrow Fundraising Co-Coordinator:** Help coordinate individual fundraisers such as Raise Right, Butter Braids, Droolin Moose, etc. Instructions from past coordinators will help you through this process from contacting the company through delivery of products.
- 5. **Band Photographer:** Take pictures of the band at all events including marching band at football games, bands at concerts, banquets, Halloween party, rank photos, and upload to band google drive photo site.
- 6. ***Banquet Coordinator/Helper:** November and May. Need a coordinator and helpers for decorations, invitations, table set-up, slide show set-up, registration, etc.
- 7. **Dining for Dollars Events:** Contact dining establishments about dates/times for dining for dollars fundraisers and promote to JBBC membership (e.g. Chipotle, Snuffy's, LeeAnn Chin, etc.)
- 8. ***Concert Usher/Lead:** Distribute programs and help concert goers find seats at any of the band concerts: marching band, indoors, fall, winter, POPS, spring
- 9. **Fall Mum/Spring Flower Sale Helpers:** September and May - Set-up, clean-up, and distributing plants to general community sales
- 10. **Halloween Party/Chaperone/Helper:** October/November. Help with the band Halloween party as a chaperone, photographer, set-up, clean-up, etc.
- 11. ***Bandcake Breakfast/Silent Auction Coordinator:** January. A variety of positions including admissions, supervising students, greeting guests, serving coffee/water, set-up, clean-up, silent auction
- 12. **Financial Reviewer:** Review the JBBC financial books at the end of the year. Requires a background in finance or related area.
- 13. **Band Recruiter:** Create opportunities to reach out to middle school students to recruit for band.
- 14. **Donate Supplies:** Food (pizzas for Halloween party, water for Bandcake Breakfast, food/drinks for 6-10's or indoors concession stands, etc.), supplies or money toward other fundraisers.
\$25 IN SUPPLIES = 1 HOUR
- 15. **Seamstress:** Marching Band season. Hem marching band pants for students during uniform fitting week or other uniform sewing opportunities as needed.
- 16. **Marching Band Parent Assistance:** August/September - State Fair chaperone, U of MN Band Day chaperone, and help with marching band picture day
- 17. **6-10 Diner Co-Coordinator/Helper:** August - Coordinator plans for the food, set up/take down for the diner each day of 6-10s; additional helpers needed for grilling and sales each day